

I. COURSE DESCRIPTION:

In this introductory level course, students learn to apply knowledge from interpersonal relations and group dynamics to working in a team. Emphasis will be placed on utilizing effective communication skills with individuals and groups. Group cohesiveness and group decision-making will be discussed.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE

In general, this course addresses generic outcomes in:
Communications, Analysis, Interpersonal Skills, Accountability

1. Explore and describe interpersonal communication.
2. Explore, define and describe the concept of self.
3. Explore and describe the effects of perception on communication.
4. Explore and describe the skills needed for effective interpretation of non-verbal communication
5. Explore and describe the skills needed for effective verbal the communication.
6. Explore and describe work groups and teams.
7. Explore and describe factors involved in designing effective teams.
8. Explore and describe various effective problem solving and decision making models.
9. Explore and describe various effective leadership skills.
10. Explore and describe various effective methods of dealing with change.

III. REQUIRED RESOURCES/TEXTS/MATERIALS:

1. Interpersonal and Group Dynamics in Law Enforcement 2nd Edition by Bruce Bjorkquist, Emond Montgomery Publications
2. Additional readings will be assigned. Information on how to obtain these readings will be provided in class.

IV. EVALUATION PROCESS/GRADING SYSTEM

Mid Term Exam	50%
Final Exam	50%

The following semester grades will be assigned to students in post-secondary courses:

<u>Grade</u>	Definition	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

Note: For such reasons as program certification or program articulation, certain courses require minimums of greater than 50% and/or have mandatory components to achieve a passing grade.

Students enrolled in Police Foundations or Law and Security Administration programs will require a minimum of 60% (C) as a passing grade in each course.

It is also important to note, that the minimum overall GPA required in order to graduate from a Sault College program remains 2.0.

V. SPECIAL NOTES:

Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Special Needs office so that support services can be arranged for you.

Retention of Course Outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other post-secondary institutions.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Rights and Responsibilities*. Students who engage in “academic dishonesty” will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Course Outline Amendments:

The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

Under exceptional circumstances, such as documented illness, and at the discretion of the instructor, students may make arrangements to write missed tests or exams. The instructor must be notified prior to the exam.

Rewrites of tests and exams are not allowed in this course.

Late assignments will not be accepted for marking.

VI. PRIOR LEARNING ASSESSMENT:

Students who wish to apply for advanced credit in the course should consult the instructor. Credit for prior learning will be given upon successful completion of the following:

- A written examination covering course material.
- A research paper on a topic approved by the instructor.

VII. DIRECT CREDIT TRANSFERS:

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.